

Guidelines: Mental Health Fund

1) Purpose of the support

The purpose of the Mental Health Fund is to provide financial assistance to students seeking psychological or psychotherapeutic care.

The goal is to promote students' mental health and enable them to seek psychological or psychotherapeutic care.

2) General requirements

The following criteria must be met in order to submit an application/request:

- a) The person is a member of the ÖH University of Salzburg.
- b) The person pursues a regular course of study at the University of Salzburg.
- c) The person does not receive free psychotherapy from another agency.

There is no legal claim to the granting of support by the ÖH Uni Salzburg.

3) Grant amount

3.1 Students who meet the eligibility criteria can be funded with 50% of the costs not covered by the relevant health insurance (**up to a maximum of EUR 500 per person or 12 units**). In order to receive this funding, one or more psychological or psychotherapeutic consultations or counseling sessions must have been used as of 01.10.2023.

3.2 Bills must be submitted collectively in one application.

3.3 The application may be accompanied by a confirmation or rejection of partial cost coverage by the relevant health insurance company. In case of non-submission, the current applicable health insurance subsidy will be automatically deducted when calculating the payment.

3.3.1 Since therapy hours of therapists under supervision or in training are generally not subsidized by the health insurance,

3.3 does not apply in these cases. The health insurance subsidy is not deducted in these cases.

3.4 Only one application per year is possible.

4) Request

4.1 Applications for support from the Mental Health Fund can be submitted by students to the ÖH Uni Salzburg.

4.2 Applications can only be submitted until the funds provided by the ÖH Uni Salzburg have been exhausted. In principle, we work according to the first come-first serve principle.

4.3 The receipt of other support from the ÖH Uni Salzburg (social scholarship, childcare support, travel support) is not an exclusion criterion.

4.4 The application is to be submitted using the online form provided by the ÖH Uni Salzburg.

- a) This must be filled out completely and truthfully.
- b) Applications must be submitted exclusively online in the "Meine ÖH" portal.

4.5 In any case, the following documents must be uploaded in the form completely and up-to-date:

- a) Study confirmation
- b) Invoices and payment confirmations for psychological or psychotherapeutic counseling/support/treatment.

A confirmation or rejection for the assumption of partial costs by the responsible health insurance company can, but does not have to be uploaded.

5) Procedure

5.1 The responsibility for the processing of the applications to the ÖH Uni Salzburg in accordance with the guidelines lies with the officer of the Social Affairs Department of the ÖH Uni Salzburg. The department head for economic affairs as well as the chairperson may inspect all documents and applications and ultimately decide on them.

the transfer. The processing time per application is up to one month, depending on the workload.

5.2 There is 7.500€ budgeted per business year.

5.3 The decision on an application will be communicated to the applicant in writing by e-mail.

5.4 The applicant will be notified by email of the status of any changes to the application.

5.5 Students whose requests are denied may.

- a) request a written statement of the reasons for the rejection of the application.
- b) within 3 days from the date of notification of rejection or from the date of receipt of the written statement of reasons, if requested, once and request for reprocessing together with a factual justification. The request for reprocessing must be made in writing.

5.6 If the applicant demonstrably attempts to deceive the ÖH Uni Salzburg by providing untrue or incomplete information or documents, the application is to be rejected.

5.7 Changes to the data provided in the application must be reported to the ÖH Uni Salzburg.

5.8 Support obtained by means of false or incomplete information or in any other unlawful manner shall be repaid.

5.9 The ÖH Uni Salzburg must be notified within 7 days of any circumstances that would result in the repayment of the support since it was granted.

5.10 In special social cases, in consultation with the referent for economic affairs and the chairperson of the ÖH UNI Salzburg to waive the fulfillment of all award criteria. Such a decision must be justified in writing in the documents.

6) Amendment of this policy

Changes are to be made by the university representation of the ÖH UNI Salzburg with a simple majority. The guidelines can also be extended at any time with a simple majority by the university representation of the ÖH Uni Salzburg.

7) Entry into force

The guideline will come into force on 01.10.2023 upon resolution by the University Council.

8) Privacy

The privacy policy can be found at <https://meine.oeh-salzburg.at/datenschutz/>.